

# TOWN OF OTIS

Town Hall Roof  
LEGAL NOTICE OF BID  
Feb 03, 2026

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The Town of Otis, Massachusetts is seeking bids for roof renovations and membrane replacement to the Otis Town Hall.

General bidders must be DCAMM-certified. Total project estimate of \$600,000. There are no filed sub bids for this project. A Roofing subcontractor may serve as the General Bidder if so qualified by DCAMM.

General Bids are due no later than 2:00 PM on Wednesday May 13, 2026 to Brandi Page, Town Administrator, Town of Otis, 1 North Main Road, P.O. Box 237, Otis, MA 01253 and will be publicly opened and read at that time. Sealed envelopes shall be clearly marked "General Bid for Town Hall Roof."

Bid packet can be requested by emailing Brandi Page, Town Admin at townadmin@townofotisma.com.

State law and Otis policy prohibit discrimination. The selection of the contractor will be made without regard to race, color, sex, age, religion, political affiliation, national origin or gender identity. The Town encourages diversity and minority. The Town reserves the right to reject any and all bids, to waive any informalities, to advertise for new bids, and to award one or more contracts, wholly or in part, as may be deemed to be in the best interest of the Town. The Select Board is the awarding authority.

The successful bidder will provide insurance as stated in the agreement. A certificate of insurance evidencing the required insurance shall be submitted to the town prior to the commencement of work and shall remain in force during the term of the contract. Bid deposit in the amount of 5% required with submission as well as payment bond of 100% and performance bond of 100% at execution of contract. Completion of the work must be no later than Nov 01, 2026. Notice to Proceed is expected to be issued no later than Thursday, May 27, 2026.

Brandi Page, Town of Otis Administrator